**3/29/2021 KDAC Minutes Agenda**

Welcome

Members present-Sam Lundberg, Donald Salvato, Cyndi Reimer, Jen Buzollich Shawn Lemieux

Not present-Jared Leslie, Diane Keadle

Keystone staff present-Drea, Katy and Kyle

Keystone Items:

* Write protect problem in cartridges is still an issue
	+ Still in process, consulting NLS
	+ Not shipping any Scribe units at this time
	+ Existing Scribe will not be affected
	+ Keystone put a message about this on the weekly wrap up
* Potentially printing multiple size codes on mailing cards for scribe duplication orders. (F has several size variations -- 3.58 MB and 3.72 MB, and the cartridges have codes that begin FD, FE, FF and FH.  FD and FE = 3.58 MB, and FF and FH = 3.72 MB.
	+ Scribe prints cartridge size on the mailing card
	+ KLAS did not take into account the firmware size
	+ Ran into an issue with the firmware-needed to account for the firmware size
	+ Within the F cartridges there are sub cartridge code
	+ Only one size cartridge code will print on the card
	+ Does there need to be two cartridge codes on each card?
	+ The suggestion was to print the smallest size cartridge on the card
	+ Save the biggest cartridges for larger orders

Open Business

* Officers reaching their term in 2021, need to start recruiting for these positions. Guidelines were discussed the by-laws were referenced
	+ Cyndi will collect officer term information and get it out to the KLASUSERS group
* Survey responses to address –possible action items
	+ WEBOPAC give patrons more access to their service queues and accounts. Patrons setting their own preferences and exclusions in the WEBOPAC.
	+ KUDOS to BARD Express for its ease of use. It was suggested that Keystone could look to that to influence the WEBOPAC ease of use.
	+ Having books in series can only be in one ordered series. A book that is in two series at once can’t be cataloged at this time.
	+ KLAS is making progress on REST interfaces. Working on the ability to retrieve and add matrequests.
	+ KLAS will give updates on some of the items that got brought up in the survey, items in progress and at the last conference. In the blog or via the KLASUSERS.COM email listserv.
	+ ACTION ITEM-Look at the survey again. Bring suggestions to the next KDAC meeting.
* LBPD Admin training is full and dates have been scheduled. IRC Admin training is getting ready to be scheduled.

Next Meeting Monday, May 3, 2021 at 2pm EST, 11 am PST