

Officers' Meeting Agenda

- I. Celebration/Successes
  - Michael reported his BARD promotion events have been successful. They traveled to several libraries to inform library patrons of BARD. Prior to each stop, they sent email blasts to residents in the county, encouraging them to stop by and visit them with any questions/assistance. Some libraries they partnered with also reached out to their contacts/other departments & nearby organizations (i.e. nursing homes), to help promote Michael's visit. Michael commented on how these in-person meetups allowed them to speak with patrons, and answer any questions they had, face-to-face; which is something that rarely gets to happen! On their "tour" of the state they averaged about two facilities for each day/2-hour sessions- 8 total.
  - Sara reported that a picture she took during an outreach event at a high school was asked to be used in a social media post, by the Secretary-of-State's office.
  - Traci reported she led a meeting for LBPDs looking to learn more about volunteer management. Their next meeting will be in February, with a focus on using volunteers for outreach. Her library is also undergoing some much-needed construction! During this time, there is some ply-wood sectioning off the construction area that people seem to love to spray-paint...but they have their very own "Man Called Otto" who comes by each day to paint over the graffiti :)
- II. Approval of September Meeting Minutes
  - Approved by Michael; seconded by Traci.
- III. Committee Reports:
  - NLS Vendors Call – Traci/Michael (No meeting this past month)
  - Logistics Committee – Maureen (No meeting this past month)
  - Program Committee – Sara
    - The program committee's latest meeting went over webinar sessions lined up for both LBPD and IRC, in 2024. January's session will focus on how volunteers are using KLAS: which parts of KLAS will they be allowed to access, to help support library work? Will they have any level of permission within KLAS, to work on patron accounts or for outreach events? Or would volunteers just be permitted to use the OPAC side? Other areas for volunteer-use discussion may include how their hours are being tracked, how KLAS can be used for newsletters sent to volunteers and Friends, etc. A panel of presenters is in the process of being set up.
    - February's webinar session will be an IRC-focus topic. Discussion for this session leaned toward using the time as more of an open forum for questions, and suggestions.
    - The March webinar session will be Keystone-presented, and it was suggested a topic that may be best for this session, is the new Web OPAC.
    - The mini KLAS conference may need to be moved forward a week, to May 14-15.
  - KDAC – Traci
    - Traci reported from the latest KDAC meeting, including: APH is ensuring validation, to ensure user matches the account on an order; there are ongoing fixes to PIMS/patron (and equipment) transfers; removing withdrawn titles from the search results list, when doing a book search in KLAS.

- Discussion of mail service issues came up (including orders being returned to the library, having never been sent first to the patron's house!)
- Lots of discussion about the upcoming KDAC survey
- Keystone Updates – Drea
  - Working on more development for the IRCs, Braille production functionality, and the new OPAC.
  - Planning for the mini-conference in 2024 and a site visit to Minneapolis, for the 2025 KLAS conference (in-person).
- IV. Old Business
  - Nothing to report.
- V. New Business
  - Nothing to report.
- VI. Missives:
  - November: Michael
  - December: Traci
  - January: Sara
  - February: Maureen

Next meeting is December 28<sup>th</sup>.