

04-17-19 KLAS Users' Group Officers' Meeting Notes

Attendees:

Craig Hayward, North Carolina LBPH, President

Chandra Thornton, Palm Beach County Library Talking Books, Vice President

Erin Pawlus, Arizona Talking Book Library, Secretary

Andrea Callicutt, Keystone Systems

Review of Bylaws, Terms of Office and Elections

The officers reviewed the current bylaws, which was last updated in 2016. They discussed the possibility of adding a position for an Immediate Past President for a certain time period, who would act in an advisory capacity to assist in transitions. They identified the deadlines for opening it up to the User Group to vote on a change to the bylaws.

Conference Update

More information is going up on the KLAS Users' website. There is an updated agenda and overview schedule, a breakout session page with registration, and a recommended restaurant list. Chandra will look into providing a list of cheaper food options in a future update. Content is being added to the app, which will be ready soon. Almost all the speaker bios have been submitted. The tourism board will be giving us some materials for the registration packets.

KLAS Users' Conference 2019 Planning: Logistics Committee

13 people are registered for the pre-conference as of 4/11/19. The registration period is winding down for the conference and hotel. The deadline for both is 4/30/19. 47 hotel rooms have been booked so far.

Craig sent out an e-mail to the User Group encouraging registration to the conference and reminding everyone that we are moving to a biennial conference schedule beginning with this year. More information about Duplication on Demand and IRC-related content will be available on Wednesday if people need to be strategic in their scheduling.

They talked about catering and the paella options for the reception. They are figuring out the best times to run the busses that evening. They decided to allow at least 25 minutes to travel to the reception location. Food options for the program committee meetings will be forthcoming, and will likely include box lunches and salads.

Volunteer recruitment for the conference has been sent to members of the programming committees. Sarah is getting more local info for registration packets. Gifts for the speaker and attendees are being narrowed down. An e-mail will go out soon for door prizes. A singer has been lined up for reception entertainment. They are looking at AV rental info. The next meeting will be 4/25/19.

KLAS Users' Conference 2019 Planning: Program Committee

The committee finished up with presentation titles and descriptions. They established a deadline for speakers to submit bios for the app. The next meeting will be 4/30/19.

KLAS Development Advisory Committee (KDAC)

The next KDAC meeting will occur next week on 4/23/19.

New Business

Ideas will need to be considered for off-year programming starting in 2020, and it will be opened up to the User Group to find out preferences regarding format, frequency, and more. Keystone will continue to offer webinars, but we will also want user contributed content. An e-mail will be sent out directing people to a future discussion forum post.

Next Meeting Date

Call scheduled for 5/3/19 at 12:00 PM Eastern.