

## **07-18-17 KLAS Users' Group Officers' Meeting Notes**

### ***Attendees:***

Craig Hayward, North Carolina LBPH, President

Chandra Thornton, Palm Beach County Library Talking Books, Vice President

Erin Pawlus, Arizona Talking Book Library, Secretary

Andrea Callicutt, Keystone Systems

### ***Biennial Survey Results***

Everyone received the survey results via e-mail prior to the meeting. The officers discussed the results and reviewed the comments that were submitted. A summary of the results will be published to the KLAS Users website. An announcement will be made by the end of this week, and ideally within the next two days.

### ***UC 2018 Hotel Options***

Andrea shared a spreadsheet with potential hotels for the 2018 KLAS Users' Conference in Boise, which included hotel costs, mileage from the hotel to Boise Public Library, and amenities. After reviewing the document and a map of the vicinity, the officers decided to delay the decision. Andrea will call an additional hotel that is close to the conference location, and will contact the officers with her findings.

### ***UC 2017 Follow-up Survey***

The Follow-up Survey has already been created by Andrea. She will send the link to the officers, and suggestions of changes will be made before sending the link out to the whole KLAS Users' Group. The survey will begin the first week of August, and it will remain open for a period of three weeks. During the next meeting we will analyze the results and begin the process of forming the conference planning committees for KUC 2018.

## ***New Business***

In the previous meeting, it was decided to resume monthly updates for distribution to the KLAS Users' Group. This will be used to promote klasusers.com, highlight discussions on that website or on the listserv, and anything else that would prove beneficial to the group. The writing of the update will be rotated among the three officers so that each will participate quarterly. The order was determined in this meeting, beginning with Craig.

Also in the previous meeting, it was decided that the meeting minutes will now be published to the KLAS Users discussion forum. Andrea will make a new section for Erin to use.

## ***Next call date***

We will continue to use a Doodle poll to determine availability. The next meeting will take place after the Follow-up Survey results are in.

So concludes the first meeting of the new board!