

08-21-19 KLAS Users' Group Officers' Meeting Notes

Attendees:

Chandra Thornton, Palm Beach County Library Talking Books, President

Jen Buzolich, California Department of Education, Vice President

Erin Pawlus, Arizona Talking Book Library, Secretary

Andrea Callicutt, Keystone Systems

Regrets:

Craig Hayward, North Carolina LBPH, Immediate Past President

Meet and Greet

The attendees introduced themselves and reviewed the responsibilities of the KLAS Users' Group Officers.

Expectations of the Coming Year

Chandra discussed her platform as the incoming president. She would like to make sure that the lines of communication are open with everyone in the KLAS Users' Group. She is excited that Jen has been elected as officer, and would like to encourage IRC involvement in the community. She hopes to foster a KLAS Users' Group that is interactive, even in the off-conference years.

The group viewed the different sections of the KLAS Users website, including where to find past Users' Group Officers' Meeting Notes.

How Can We Get and Give the Most Out of Our KLAS Users' Group

The officers will consider some questions. What can we do to promote the group using the discussion forums? What else can we do to facilitate communication and the sharing of ideas? Officers will ask questions and comment regularly in the discussion forums and gather feedback. They can work to be proactive in communicating new information to the users. The officers agreed that the wrap-up e-mails are helpful and that there is a place for both e-mail (which is more immediate and obvious) and the

discussion forums (which is a place to make the information more permanent so it can be reviewed.)

Prepare to Review Feedback

The logistics committee will start in spring of 2020 in preparation for the biennial conference in 2021. The program committee will start this September to discuss options for off-year, online programming.

A follow-up survey will be sent out in the second half of September. At that time, the post-conference feedback form and follow-up survey comments will be compiled for review.

Officers' Missive

Officers' missives will begin again each month, with the officers rotating. These missives serve to provide readers with a broader overview of what is happening in the officers' meetings and in the users' group as a whole.

Chandra – August

Erin – September

Jen – October

Craig - November

Next Meeting Date

Call scheduled for 9/18/19 at 2:00 PM Eastern.